

EVALUATION CRITERIA

1. Evaluation of tenders on functionality

1.1 The End User in consultation with procurement will determine whether for the provision of the service/goods, Functional evaluation will be used.

1.2 The evaluation criteria for measuring functionality must be objective.

1.3 When evaluating tenders on functionality, the must be:-

- a) Evaluation criteria for measuring functionality;
- b) Weight of each criterion;
- c) Applicable values; and
- d) Minimum qualifying score for functionality

Must be clearly specified in the invitation to submit a tender

1.3 No tender must be regarded as an acceptable tender if it fails to achieve the minimum qualifying score for functionality as indicated in the tender invitation.

1.4 The tenders that have achieved the minimum qualification score for functionality must be evaluated further in terms of the preference point systems prescribed.

2. Preference point system

2.1 Procurement value R0 < R1m (VAT inclusive))

For the acquisition of goods and/or services with values up to R1m (VAT inclusive), the 80/20 preference point system will apply. The following formula should be used to calculate the points for price in respect of the quotations/tenders with a value in this range.

80 points will be allocated for Price and

20 points will be allocated for BBBEE

$$P_s = 80 \times \left[1 - \left(\frac{P_t - P_{\min}}{P_{\min}} \right) \right]$$

Where

P_s = Points scored for comparative price of tender or offer under consideration;

P_t = Comparative price of tender or offer under consideration;

P_{\min} = Comparative price of lowest acceptable tender or offer.

B-BBEE score and preference points (Points must be awarded to a tenderer for attaining the B-BBEE status level of contributor in accordance with the table below

| B-BBEE Status Level of Contributor | Number of Points |
|------------------------------------|------------------|
| 1 | 20 |
| 2 | 18 |
| 3 | 16 |
| 4 | 12 |
| 5 | 8 |
| 6 | 6 |
| 7 | 4 |
| 8 | 2 |
| Non-compliant contributor | 0 |

- A maximum of 20 points may be allocated in accordance with the formula
- The points scored by a tenderer in respect of the level of B-BBEE contribution must be added to the points scored for price as calculated in accordance with the formula
- The contract must be awarded to the tenderer who scores the highest total number of points.

2.2 Procurement value >R1m (VAT inclusive))

For the acquisition of goods and/or services with values equal to or greater than R1m (VAT inclusive), the 90/10 preference point system will apply. The following formula should be used to calculate the points for price in respect of the tenders with a value in excess of R1 million.

$$P_s = 90 \times \left[1 - \left(\frac{P_t - P_{\min}}{P_{\min}} \right) \right]$$

90 points will be allocated for Price and 1

10 points will be allocated for BBEE

Where

P_s = Points scored for comparative price of tender or offer under consideration;

P_t = Comparative price of tender or offer under consideration;

P_{\min} = Comparative price of lowest acceptable tender or offer.

B-BBEE score and preference points (Points must be awarded to a tenderer for attaining the B-BBEE status level of contributor in accordance with the table below

| B-BBEE Status Level of Contributor | Number of Points |
|---|-------------------------|
| 1 | 10 |
| 2 | 9 |
| 3 | 8 |
| 4 | 5 |
| 5 | 4 |
| 6 | 3 |
| 7 | 2 |
| 8 | 1 |
| Non-compliant contributor | 0 |

- A maximum of 10 points may be allocated in accordance with the formula
- The points scored by a tenderer in respect of the level of B-BBEE contribution must be added to the points scored for price as calculated in accordance with the formula
- The contract must be awarded to the tenderer who scores the highest total number of points.